

**The Eastern Kentucky United Methodist Health, Education & Welfare Fund  
GRANT APPLICATION FORMAT  
UNITED METHODIST CHURCH OR ORGANIZATION**

**A. NARRATIVE**

1. Name of church or United Methodist organization information.
2. Purpose of grant.
3. Describe the proposed program or project.
4. Identify the needs/problems to be addressed, target population and number of people to be served by the project.
5. Describe the project goals and objectives, and your plan to meet them.
6. Define the project as a new or continuing program.
7. Identify other organizations, partners or funders participating in the project and their roles.
8. Provide a timetable for implementation.
9. Identify long-term funding resources.
10. Describe your plan to document progress and results. Interim and final evaluation and expenditure reports will be required for every grant awarded.

**B. ATTACHMENTS**

Please include the following attachments in the order indicated:

1. Finances, including:
  - Grant budget.
  - List of other funders, potential funders and amounts committed or requested, including public contracts, individual contributions and other sources of income supporting the project.
  - Current board-approved annual operating budget, including expenses and income.
  - Most recent year-end financial statement.
  - Most recent budget.